



## HEAS Visiting Opportunities programme

*HEAS will offer TWO Research Fellowships and TWO Internships annually as part of its new Visiting Opportunities programme, aimed at senior and junior/early career researchers respectively. This document sets out the scheme and how HEAS PIs can apply.*

### 1. HEAS Research Fellowships

#### Summary

HEAS recognises the importance of bringing prestigious and world-leading researchers and scholars to Vienna to engage with members of the network and bring collaborative expertise and experience to our benefit. To that end, HEAS proposes to begin an academic fellowships programme. Known as the **HEAS Research Fellowships**, these will initially allow visiting **TWO** Research Fellows **ANNUALLY** to come to Vienna for up to 4-weeks. Successful applicants (termed “Research Fellows”) will be accommodated and will spend time in the institution of one of our PIs, engaging in productive research and collaboration, giving seminars and talks, and other academic activities.

Examples of activities that are suitable for a HEAS Fellowship include:

- Sharing new knowledge and expertise;
- Co-publication of a journal article or book.;
- Leading a workshop or teaching course for colleagues or graduate students;
- Submitting a joint grant application;
- Planning or implementing joint research programmes.

Applicants ought to be established researchers with a world-leading reputation in their respective field and hold a permanent, salaried position within their respective institution. They should have a demonstrable record of collaborating with HEAS members and enriching the Vienna research environment or have the potential or interest in doing so in future. The fellow should give lectures, talks or even some teaching during their stay if possible. (note that HEAS cannot buy out visiting fellows teaching time).

Fellows have a loose relationship and no binding employment with the University of Vienna. They are not bound to the University by an employment contract or a contract for work or services. The designation “Research Fellow” serves to symbolically document their connection to the University of Vienna.

#### HEAS will provide Research Fellows with:

- One-month accommodation in Vienna paid up to a value of €1,200 pm.\*
- Remuneration: €500 stipend.
- Lab Costs (where applicable and possible) for the hosting lab will be covered by HEAS.
- A location within the HEAS network.

\*Accommodation to be secured by the Research Fellows.

#### Selection

The call for HEAS Fellowships will be biannual. Prospective fellows will be **nominated** by HEAS PIs. Applications will be evaluated by a panel made up of 5 HEAS Board members. This will consist of two from the HEAS Heads group and three others from the University of Vienna, the NHM and the ÖAW.

The panel will assess applications using the following criteria:

- The alignment and fit of the Research Fellow to the scheme;
- The academic excellence and track record of the Research Fellow;
- The strength of integration within the HEAS network;
- The potential to reach a wide group of people;
- The plan to share expertise with colleagues and postgraduates within HEAS.

*TWO Research Fellowships will be offered annually.*

## **Deadline**

Note that the deadline for this year's programme is **July 18 2024**.

## **2. HEAS Internships**

### **Summary**

It is crucial to encourage early career researchers (ECRs) and young scholars and HEAS also aims to bring junior researchers and scholars to Vienna. To that end, we are also offering a **HEAS Internship** programme, these will allow visiting interns to come to Vienna for up to 4-weeks. Successful interns will be accommodated and will spend time in the institution of one of our PIs, engaging in productive research and other academic activities.

There should be synergies with HEAS and potential future synergies. Important criteria are:

- Interdisciplinary work within the HEAS Network;
- A specific project title which corresponds with HEAS standards.

### **Structure**

The intern will be based in one of the HEAS institutions on a predetermined project and have permission from the laboratories prior to their visit.

Note that this is not a taught placement, although the interns will gain significantly in terms of knowledge and experience working alongside HEAS researchers.

### **Profile**

Prospective interns should have the right to live and reside in Austria. They should currently be enrolled in a PhD programme or be 3 years after the award of their PhD.

Applications should be encouraged from those who contact PIs looking to work within their labs and departments.

HEAS welcomes diversity and inclusion and applications from minority backgrounds.

## **HEAS will provide Interns with:**

- One-month accommodation in Vienna paid up to a value of €1,200 pm.\*
- Remuneration: €500 stipend.
- Lab Costs (where applicable and possible) for the hosting lab will be covered by HEAS.
- Location – within the HEAS network

\*Accommodation to be secured by the interns.

*TWO Research Fellowships will be offered annually.*

## **Deadline**

The deadline for this year's programme is **July 18 2024**.

## **How to Apply**

HEAS PI's must nominate prospective applicants and liaise with them to make an application and submit it by the due date.

Applications must be submitted online:

<https://www.anthropology.at/teaching/heas-internal-registration/visiting-opportunities-registration/>

A brief description of work to be carried out must be included, as well as a Supporting Document of no more than 4 pages outlining the details of the proposed Fellow/Intern and the activities or research they plan to undertake.

## **Administrative procedure and notes**

The applicants must be expressly informed that the University of Vienna is not subject to any further contractual obligations due to the granting of this designation. In particular, the University does not have any financial obligations nor the obligation to offer an employment contract to the applicant.

Note there is no visa assistance possible for this programme. This should be undertaken by the applicant.

Maximum term: The term is set to the limit of the scheme. There will be no extensions possible. The ratio of Research Fellows to academic university staff should be justifiable and feasible.

Visitors are advised to get an IBAN account if they do not have one to make the transfer of funds easier.

Should the visitors wish, they can have an account on HEASCloud with up to 10GB.